



NICHOLAS DUNN

CONSULTANT | LEAD AUDITOR

CAREER AND EXPERIENCE OVERVIEW

Nicholas' role, as a Consultant and Lead Auditor for QSolutions Group, includes the following:

- Assisting clients to develop Quality, Safety and Environmental Management Systems relevant to their organisation and industry.
- Design, development and implementation of integrated business management systems to meet the relevant standards; ISO 9001, ISO 14001 and ISO 45001.
- Design and development of Safe Work Method Statements (SWMS) for high risk construction activity.
- Application, preparation and assistance in achieving certification with the Office of the Federal Safety Commission (OFSC).
- High level on-site audits for Workplace Health and Safety, Quality and Environmental impacts specific to a project.
- Lead Auditor for a JASANZ accredited 3rd Party Certification Body for ISO 9001, ISO 14001, ISO 45001 and previous AS/NZS 4801 and OHSAS 18001.
- Design and development of client's management plans to meet specifications on projects, including Workplace Health and Safety, Quality and Environmental Management Plans.
- Gap analysis audits and reporting for clients.
- On-site Health and Safety Training for clients, including toolbox, inductions, pre-start meetings.
- Onsite inductions and internal training sessions.
- Operational activities were included throughout the lifetime of on-site projects including (Task Observations, Toolbox Talks, Weekly Inspections, Project Reports, SWMS Reviews, Construction Plans, Permit Systems, Sediment Controls, and Inspection Test Plans).

QUALIFICATIONS AND ACCREDITATIONS

- Bachelor of Construction Management (Ongoing)
- Advanced Diploma of Work Health and Safety
- Diploma in Quality Auditing
- Diploma in Civil Construction Management (Ongoing)
- QSERC Lead Auditor and Witness Auditor for Quality, Environmental and OHS Management Systems
- Certificate in Chain of Responsibility
- General Safety Induction (Construction Industry)

WORK HISTORY

QSolutions Group | Consultant / Auditor (2018-Present)

CD Projects | Labourer and Trades Assistant (2015-2018)

